

This guide is designed to list and describe different ways that ChatGPT can help instructors in general. For information on what ChatGPT is and how to best use it in the educational process please see the *ChatGPT (AI) in Education – an Overview* document (<https://ctl.aua.am/view/uploads/entry/23>).

Use the following suggested prompts and then modify as needed (*always also remember good AI Literacy*).

- 1. Rubric Creator:** ChatGPT can not only easily create rubrics but it can also easily modify a rubric that it creates.  
**Suggested Prompt:** Create a rubric for a *group project where students have to work in a team and present a business proposal*. Make it have three level: Ineffective, Effective, and Outstanding. Have the criteria be Presentation, Teamwork, and Time Management. Put it all within a spreadsheet.
  - Replace the italicized text with a short description of the assignment.
  - Edit the resulting rubric by asking ChatGPT to change, add, or remove any section.
- 2. Teacher Assistant:** In addition to rubrics, ChatGPT can also create student learning outcomes, syllabi sections, multiple versions of test questions (along with answers), as well as help writing emails, course outlines, schedules, and much more.
- 3. Scaffolding Creator:** ChatGPT can directly help with scaffolding development by creating practice tests/quizzes, summaries of lesson content (at different levels of understanding/complexity), and even class-topic games.  
**Example Prompt for Class-topic game:** Create a text based game dealing with *photosynthesis*. Start the game, prompt me, then stop and wait for my response.
  - Replace the italicized text with your specific topic
  - Experiment with the prompt to see different results
- 4. Feedback Provider:** Put in already created text such as created class content, assignments, or instructional files and ChatGPT can provide feedback on any aspect: clarity, grammar, etc. Even student content could be put in for evaluation, at least as a starting point for review. \*Note that care should be taken regarding privacy of student data/info (ChatGPT is still in beta/testing).
- 5. Student-Centered Instruction Guide:** Since ChatGPT is knowledgeable on virtually every subject it is also aware of pedagogies and can be used to assist in making instructional strategies.  
**Suggested Prompt:** What are some active learning methods to teach *DNA replication and transfer*.
  - Replace the italicized text with a short description of the assignment.
  - You can continue to ask ChatGPT questions on any instructional method presented.
- 6. Assignment Verifier:** Simply type in your assignment instructions to ChatGPT and see if it can easily, and with a passing grade, do your assignment. If so, you might consider modifying the assignment or assessment process to make it more challenging/resistant to the use of AI.